

FREE PUBLIC SKATING PASS POLICY
Council Policy No. 124/10

BACKGROUND:

The Free Public Skating Pass policy establishes the principles in which free passes shall be given on behalf of the City of Fort St John.

POLICY:

Requests for free public skating admission passes can be made to the Community Services Department.

The City Manager, Director of Community Services or Recreation Manager have the authority to approve free pass requests, and may distribute passes in the interest of good customer service or promotional purposes.

Free Passes shall only be given to non-profit organizations or companies hosting a charitable event after having justified that the City shall accrue a significant public relations or promotional benefit as a result.

Free passes shall not be provided to private functions.

Requests for free public skate passes by shall be limited to a maximum of twenty five (25) individual admission tickets and not exceed one (1) event per group per season.

TERMS OF PASSES:

Passes issued in conjunction with a sport competition expire at the end of the day on the last day of the competition.

Passes issued in conjunction with a Carnival, Special Recognition Activity or Charitable event expire thirty (30) days from the date of the activity.

Passes must be turned in at the time of admission to the public skating event. Admission is on a first come, first serve basis and entrance may be refused for a particular session if the occupancy level of the facility has been reached.

Passes do not apply to rentals, or any restricted programs which the bearer is unable to attend.

Passes cannot be redeemed for cash.

ADMINISTRATION OF PROGRAM:

The Community Services Department shall keep a monthly report of the summary of requests approved by the Department and the number of passes redeemed per function.